

Durbin Creek Elementary School
Request for **PTO** Funds

Today's Date

Date Funds Needed

Funds will be used for: (Please attach appropriate literature or documentation)

Total cost including shipping and handling:

\$ _____

Vendor: (Please include complete address and telephone number if not on attached order form)

Rational:

These materials will be used by:

Approvals:

Sandra McMandon

Date

PTO (President/Vice President

Date